

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**GLEN ST. JOHNS
COMMUNITY DEVELOPMENT DISTRICT**

The **Regular** meeting of the Board of Supervisors of Glen St. Johns Community Development District was held on **Wednesday, August 23, 2017 at 10:00 a.m.** at the St. Johns County Airport Authority located at 4730 Casa Cola Way, St. Augustine, FL. 32095.

Present and constituting a quorum:

Brian Reese	Board Supervisor, Chairman
David Nabers	Board Supervisor, Vice Chairman
Darren Romero	Board Supervisor, Assistant Secretary

Also present were:

Lesley Gallagher	DM, Rizzetta & Company, Inc.
Katie Buchanan	DC, Hopping Green & Sams
Kyle Kubik	Yellowstone Landscape
Cheyne Solsbee	Yellowstone Landscape
Jay King	Vesta
Steve Howell	Vesta

FIRST ORDER OF BUSINESS

Call to Order

Ms. Gallagher called the meeting to order at 10:03 a.m. and read roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

An audience member commented on the Fiscal Year 2017/20118 Budget and Reserve.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors' Regular Meeting held
June 28, 2017**

On a motion by Mr. Romero, seconded by Mr. Reese, with all in favor, the Board approved the minutes of the Board of Supervisors' Regular meeting held June 28, 2017 for Glen St. Johns Community Development District.

FOURTH ORDER OF BUSINESS

**Ratification of the Operation and
Maintenance Expenditures for June 2017
and July 2017**

On a motion by Mr. Reese, seconded by Mr. Nabers, with all in favor, the Board ratified the operation and maintenance expenditures for June 2017 in the amount of \$36,254.84 and July 2017 in the amount of \$26,068.81 for Glen St. Johns Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Ms. Buchanan provided an update on the informal inquiring that has been made regarding St. Johns County taking over the Community Development District owned roads in the District and at this time it appears to be extremely unlikely that this would occur. She also explained that the inquiry was informal in order to not commit time and money toward an application that appears would not end favorably for the District.

- B. District Engineer
Not Present

- C. Landscape Report
Mr. Kubik reviewed his report found under Tab 3 for the Board.

- D. Amenity Manager Report
 - 1.) Discussion Regarding Arlo Security Enhancement
Mr. Howell reviewed his report found under Tab 4 of the agenda and he and Mr. King presented the Arlo Security Enhancement Proposal. The Board approved the proposal for a 4 camera 720p security system, exterior mounts, rechargeable batteries, signage and 30 day cloud storage at a cost not to exceed \$1,500.00.

On a motion by Mr. Romero, seconded by Mr. Nabers, with all in favor, the approved the proposal for a 4 camera 720p security system, exterior mounts, rechargeable batteries, signage and 30 day cloud storage at a cost not to exceed \$1,500.00 for Glen St. Johns Community Development District.

E. District Manager

1.) Ms. Gallagher noted that Charles Aquatics is treating submersed vegetation in many of the ponds. She also had received a resident's request to extend access to the fitness room until 11:30 p.m., the Board authorized this extension which is an additional thirty minutes.

SIXTH ORDER OF BUSINESS

**Consideration of Proposals for
Landscape and Irrigation Maintenance
Services**

This item was tabled.

SEVENTH ORDER OF BUSINESS

**Consideration of Renewal Proposal from
Vesta Property Service**

Mr. King presented the proposal from Vesta Property Service. The Board tabled this item until the Budget was reviewed later in the meeting.

EIGHTH ORDER OF BUSINESS

**Consideration of Renewal Proposal from
Charles Aquatics**

On a motion by Mr. Reese, seconded by Mr. Nabers, with all in favor, the Board approved the renewal agreement with Charles Aquatics at a cost of \$495.00 per month to treat nine ponds through September 30, 2018 for Glen St. Johns Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2017-08,
Designating Primary Administrative
Office**

On a motion by Mr. Romero, seconded by Mr. Reese, with all in favor, the Board adopted Resolution 2017-08, Designating Primary Administrative Office for Glen St. Johns Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2017-09,
Setting the Date, Time and Location of
Fiscal Year 2017/2018 Regular Meetings**

On a motion by Mr. Romero, seconded by Mr. Reese, with all in favor, the Board adopted Resolution 2017-09, setting the date, time and location of Fiscal Year 2017/2018 regular meetings (exhibit A) for Glen St. Johns Community Development District.

ELEVENTH ORDER OF BUSINESS

**Public Hearings on Fiscal Year 2017/2018
Final Budget and Imposing Special
Assessments**

On a motion by Mr. Romero, seconded by Mr. Reese, with all in favor, the Board opened the Public Hearing on Fiscal Year 2017/2018 Budget for Glen St. Johns Community Development District.

The Board took public comment on the reserve and County verses Community Development District roads. The discussion ensued.

On a motion by Mr. Nabers, seconded by Mr. Romero, with all in favor, the Board closed the Public Hearing on Fiscal Year 2017/2018 Budget for Glen St. Johns Community Development District.

1.) Consideration of Resolution 2017-10, Approving Fiscal Year 2017/2018 Budget

On a motion by Mr. Reese, seconded by Mr. Romero, with all in favor, the Board adopted Resolution 2017-10, Approving the Fiscal Year 2017/2018 Budget for Glen St. Johns Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Resolution 2017-11,
Imposing Special Assessments and
Certifying the Assessment Roll**

On a motion by Mr. Romero, seconded by Mr. Nabbers, with all in favor, the Board adopted Resolution 2017-11, Imposing Special Assessments and Certifying the Assessment Roll with the Operation and Maintenance Assessment being adopted as \$940.04 for Glen St. Johns Community Development District.

THIRTEENTH ORDER OR BUSINESS

**Continuation of Consideration of Renewal
Proposal from Vesta Property Service**

The Board returned to the Agenda item 5B, Seventh Order of Business, consideration of renewal proposal from Vesta Property Services. Discussion ensued. The Board approved the proposal in the amount of \$30,240.00 annually with Vesta which includes 20 hours per month for a Field Operations Manager which had not been part of their scope of services previously.

On a motion by Mr. Nabers, seconded by Mr. Reese, with all in favor, the Board approved the proposal in the amount of \$30,240.00 annually with Vesta for Glen St. Johns Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Audience Comments and Supervisor
Requests**

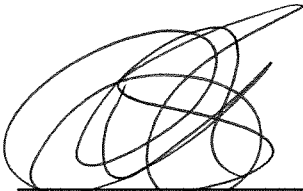
There were no audience comments.

There were no supervisor comments.

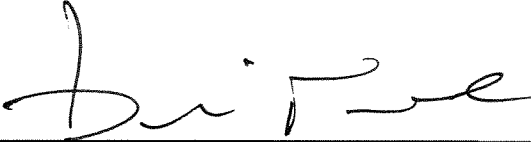
FIFTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Romero, seconded by Mr. Reese, with all in favor, the Board adjourned the Board of Supervisors' Meeting at 12:55 p.m. for Glen St. Johns Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman

EXHIBIT "A"

**GLEN ST. JOHNS COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING DATES
FOR FISCAL YEAR 2017/2018**

October 18, 2017

January 17, 2018

March 21, 2018

May 16, 2018

August 15, 2018

All meetings will convene at **10:00 a.m.**

At

The St. Johns County Airport Authority located at 4730 Casa Cola Way,
St. Augustine, FL 32095