

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**GLEN ST. JOHNS  
COMMUNITY DEVELOPMENT DISTRICT**

The **Special** meeting of the Board of Supervisors of Glen St. Johns Community Development District was held on **Wednesday, August 22, 2013 at 3:00 p.m.** at 625 Palencia Club Drive, St. Augustine, FL. 32095.

Present and constituting a quorum:

Chris Ward	<b>Board Supervisor, Chairman</b>
Maston Crapps	<b>Board Supervisor, Vice Chairman</b>
Brian Small	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Melissa Dobbins	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Jonathan Johnson	<b>District Counsel, Hopping Green &amp; Sams</b>
Vince Dunn	<b>District Engineer, Dunn and Associates</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Dobbins called the meeting to order at 3:05 p.m. and read roll call.

**SECOND ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors' Special Meeting Held July  
24, 2013**

<p>On a motion by Mr. Ward, seconded by Mr. Crapps, with all in favor, the Board approved the Minutes of the Board of Supervisors' Special Meeting held July 24, 2013 for Glen St. Johns Community Development District.</p>
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**THIRD ORDER OF BUSINESS**

**Ratification of the Operation and  
Maintenance Expenditures for June 2013  
and July 2013**

On a motion by Mr. Ward, seconded by Mr. Crapps, with all in favor, the Board ratified the Operation and Maintenance Expenditures for June 2013 in the amount of \$13,223.83 and July 2013 in the amount of \$27,733.03 for Glen St. Johns Community Development District.

**FOURTH ORDER OF BUSINESS**

**Acceptance of Arbitrage Rebate  
Calculation Report, Series 2006, as of  
November 30, 2012**

It was noted that the report reflected a negative cumulative rebate amount of \$(107,427.25).

On a motion by Mr. Ward, seconded by Mr. Crapps, with all in favor, the Board accepted the Arbitrage Rebate Calculation Report, Series 2006, as of November 30, 2012 for Glen St. Johns Community Development District.

**FIFTH ORDER OF BUSINESS**

**Review of Policies and Setting the Public  
Hearing for Rulemaking**

The Board of Supervisors reviewed the sign policy under Tab 4 and made no changes. They set the Public Hearing for the Amenity Center Rules for the October 17, 2013 meeting.

On a motion by Mr. Ward, seconded by Mr. Crapps, with all in favor, the Board approved the sign policy under Tab 4 and set the Public Hearing for the Amenity Center Rules for the October 17, 2013 meeting for Glen St. Johns Community Development District.

**SIXTH ORDER OF BUSINESS**

**Public Hearing on the Fiscal Year  
2013/2014 Final Budget**

On a motion by Mr. Ward, seconded by Mr. Crapps, with all in favor, the Board opened the Public Hearing on the Fiscal Year 2013/2014 Final Budget for Glen St. Johns Community Development District.

An audience member had a question concerning the possibility of future facilities and if assessments are equal on all lots.

An audience member had a question concerning the drainage issues within the community.

A request was made for pest control.

On a motion by Mr. Ward, seconded by Mr. Crapps, with all in favor, the Board closed the Public Hearing on the Fiscal Year 2013/2014 Final Budget for Glen St. Johns Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2013-08,  
Adopting the Fiscal Year 2013/2014 Final  
Budget**

The Board of Supervisors approved Resolution 2013-08, Adopting the Fiscal Year 2013/2014 Final Budget, setting the General Fund total budget at \$314,925.00 and the Debt Service total budget at \$412,612.33.

On a motion by Mr. Ward, seconded by Mr. Crapps, with all in favor, the Board approved Resolution 2013-08, Adopting the Fiscal Year 2013/2014 Final Budget for Glen St. Johns Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Public Hearing on the Consideration of the  
Imposition of Special Assessments**

On a motion by Mr. Ward, seconded by Mr. Crapps, with all in favor, the Board opened the Public Hearing on the Imposition of Special Assessments for Glen St. Johns Community Development District.

A question was raised concerning whether this was a "special" assessment and not an extra payment.

On a motion by Mr. Ward, seconded by Mr. Crapps, with all in favor, the Board closed the Public Hearing on the Imposition of Special Assessments for Glen St. Johns Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2013-09,  
Imposing Special Assessments and  
Certifying the Tax Roll**

On a motion by Mr. Ward, seconded by Mr. Crapps, with all in favor, the Board approved Resolution 2013-09, Imposing Special Assessments and Certifying the Tax Roll for Glen St. Johns Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Resolution 2013-10,  
Setting the Date, Time and Location of the  
Regular Meetings**

On a motion by Mr. Ward, seconded by Mr. Crapps, with all in favor, the Board approved Resolution 2013-10, Setting the Date, Time and Location of the Regular Meetings for Glen St. Johns Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
No report.
- B. District Engineer  
No report.
- C. District Manager  
Ms. Dobbins noted that the next meeting is scheduled for October 17, 2013 at 10:00 a.m.

She also updated the Board of Supervisors that Austin Outdoor was approved to fertilize 68 Oak trees in the amount of \$2,540 (Exhibits 'A' to these Minutes) for the area behind the fence.

She updated the Board of Supervisors that the fitness equipment lease application was denied due to the default of the district, but Kim Shine and she are working on two other lender options. The Board will be updated when more information is available.

**TWELFTH ORDER OF BUSINESS**

**Audience Comments and  
Supervisor Requests**

There was a question about moving the meetings to the St. Johns County Club.

There was a question regarding an update on the Amenity Center.

There was a question for clarification on miscellaneous items on the budget.

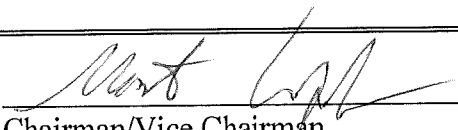
There were no Supervisor comments.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On a motion by Mr. Ward, seconded by Mr. Crapps, with all in favor, the Board adjourned the Board of Supervisors' Meeting for August 22, 2103 at 3:58 p.m. at for Glen St. Johns Community Development District.

  
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Secretary/Assistant Secretary

  
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Chairman/Vice Chairman

# Exhibit “A”



LANDSCAPE PROFESSIONALS  
 Jacksonville District  
 6926 Phillips Pkwy. Dr. South  
 TEL 904-268-2626 FAX 904-268-2627

**Work Proposal Authorization**

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**Job Site:** Glen St. Johns **8/19/2013**  
**Name:** **Glen St. Johns c/o Rizzetta & Company, Inc.**  
**Contractor:** Rizzetta & Company Inc.  
**Address:** 2806 N. Fifth Street, Unit 403  
**City/State/Zip:** St. Augustine, FLA. 32084  
**Phone:** 904-436-6270  
**Fax:** 904-436-6277  
**Re:** Phase 2 trees


Provide labor and material for the following work:

to trim the canopy and inject fertilizer (16-32-16) into the root zones of 68 Oak trees on St. Thomas Island Parkway. This proposal includes the removal and disposal of all tree trimmings.

<u>MATERIALS</u>	<u>QTY</u>	<u>@</u>	<u>UNIT</u>	
Fertilizer	68		\$ 25.00	\$ 1,700.00
labor to inject	12hrs		\$ 45.00	\$ 540.00
tree prune	10hrs		\$ 30.00	\$ 300.00
<b>TOTAL</b>				<b><u>\$2,540.00</u></b>

**ACCEPTANCE OF TERMS**

The above prices, specifications and conditions are satisfactory and are hereby accepted. The attached Terms and Conditions of Sale are part of this proposal.

 <hr/> <b>Melissa Dobbins</b> Glen St. Johns CDD	Date 8.21.13	<hr/> <b>Brian Moore</b> Austin Outdoor, LLC	Date
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<hr/> <b>Jim Herth</b> Austin Outdoor, LLC	Date
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HEADQUARTERS  
 4601 N. State Street - P.O. Box 849 - Bunnell, FL 32110  
 TEL (877) 785-6685 FAX (386) 437-5143