

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**GLEN ST. JOHNS
COMMUNITY DEVELOPMENT DISTRICT**

The **Regular** meeting of the Board of Supervisors of Glen St. Johns Community Development District was held on **Thursday, April 17, 2014 at 10:00 a.m.** at the St. Johns County Airport Authority located at 4730 Casa Cola Way, St. Augustine, FL. 32095.

Present and constituting a quorum:

Maston Crapps	Board Supervisor, Chairman
Wes Hinton	Board Supervisor, Vice Chairman
Brian Small	Board Supervisor, Assistant Secretary
Chris Hill	Board Supervisor, Assistant Secretary
Sarah Milner	Board Supervisor, Assistant Secretary

Also present were:

Melissa Dobbins	District Manager, Rizzetta & Company, Inc.
Katie Buchanan	District Counsel, Hopping Green & Sams
Don Novak	ASG, Inc.
Dan Fagen	ASG, Inc.

Audience Members

FIRST ORDER OF BUSINESS

Call to Order

Ms. Dobbins called the meeting to order at 10:08 a.m. and read roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no comments on agenda items.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the Board
of Supervisors Regular Meeting held
February 20, 2014**

<p>On a motion by Mr. Crapps, seconded by Mr. Small, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held February 20, 2014 for Glen St. Johns Community Development District.</p>

FOURTH ORDER OF BUSINESS

**Ratification of the Operation and
Maintenance Expenditures for February
2014**

On a motion by Mr. Crapps, seconded by Mr. Small, with all in favor, the Board ratified the Operation and Maintenance Expenditures for February 2014 in the amount of \$28,531.93 for Glen St. Johns Community Development District.

FIFTH ORDER OF BUSINESS Staff Reports

- A. District Counsel
 Ms. Buchanan updated the Board of Supervisors that the firm is monitoring current legislation for anything that will impact CDDs.
- B. District Engineer
 Not present.
- C. Austin Outdoor
 Not present.
- D. Amenity Service Group
 ASG updated the Board of Supervisors that hand towels will be installed in the handicap bathroom and gym wipes in the fitness room.
- E. District Manager
 Ms. Dobbins noted that the next regularly scheduled Board of Supervisors' meeting is scheduled for June 19, 2014 at 10:00 a.m.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2014-09,
Approving the Proposed Budget for Fiscal
Year 2014-2015 and Setting the Public
Hearing**

The Board of Supervisors set the public hearing for August 21, 2014 at 10:00 a.m.

On a motion by Mr. Crapps, seconded by Mr. Small, with all in favor, the Board approved Resolution 2014-09, Approving the Proposed Budget for Fiscal Year 2014-2015 and set the public hearing for August 21, 2014 at 10:00 a.m. for Glen St. Johns Community Development District.

SEVENTH ORDER OF BUSINESS

**Acceptance of Arbitrage Rebate
Calculation Report – Series 2006 as of
November 30, 2013**

It was noted for the record that the report reflected a negative cumulative rebate amount of \$(130,015.49).

On a motion by Mr. Crapps, seconded by Mr. Small, with all in favor, the Board accepted the Arbitrage Rebate Calculation Report – Series 2006 as of November 30, 2013 for Glen St. Johns Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Financial Report for
Fiscal Year ending September 30, 2013**

On a motion by Mr. Crapps, seconded by Mr. Small, with all in favor, the Board accepted the Financial Report for Fiscal Year ending September 30, 2013 for Glen St. Johns Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2014-10,
Designating Officers**

Ms. Dobbins notified the Board of Supervisors that she just received resignations from Mr. Gardner and from Mr. O’Shea, effective today.

The Board of Supervisors accepted Mr. O’Shea’s resignation.

On a motion by Mr. Crapps, seconded by Mr. Hinton, with all in favor, the Board accepted Mr. O’Shea’s resignation for Glen St. Johns Community Development District.

The Board of Supervisors nominated Chris Hill to Seat #1.

On a motion by Mr. Crapps, seconded by Mr. Hinton, with all in favor, the Board appointed Chris Hill to Seat #1 for Glen St. Johns Community Development District.

(The Oath of Office was given to Mr. Hill)

The Board of Supervisors accepted Mr. Gardner’s resignation.

On a motion by Mr. Crapps, seconded by Mr. Hinton, with all in favor, the Board accepted Mr. Gardner’s resignation for Glen St. Johns Community Development District.

Mr. Crapps announced he is resigning from Seat #5.

The Board of Supervisors nominated Mr. Crapps to Seat #2.

On a motion by Mr. Hinton, seconded by Mr. Small, with all in favor, the Board appointed Mr. Crapps to Seat #2 for Glen St. Johns Community Development District.

The Board of Supervisors nominated Sarah Milner to Seat #5.

On a motion by Mr. Hinton, seconded by Mr. Small, with all in favor, the Board appointed Sarah Milner to Seat #5 for Glen St. Johns Community Development District.

(The Oath of Office was given to Mr. Crapps and Ms. Milner.)

On a motion by Mr. Crapps, seconded by Mr. Small, with all in favor, the Board approved Resolution 2014-10 Designating Officers, naming Maston Crapps as Chairman, Wes Hinton as Vice Chairman and Chris Hill, Brian Small, Sarah Milner, Melissa Dobbins and Jeremy Needham as Assistant Secretaries for Glen St. Johns Community Development District.

TENTH ORDER OF BUSINESS

**Discussion of Matters Related to the
Amenity Facility**

After discussion, the Board of Supervisors requested that the Glen St. Johns HOA 1) submit a certificate of insurance to the CDD, naming the District as an additionally insured, 2) move their meetings to Mondays when the pool facility is closed starting in July, 3) coordinate with the District Manager regarding any scheduled HOA events and meetings.

ELEVENTH ORDER OF BUSINESS

**Audience Comments and
Supervisor Requests**

There was a question regarding an emergency phone at the amenity center.

There was a comment that the fitness room magnetic lock is not working properly.

There were no Supervisor comments.

TWELFTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Crapps, seconded by Mr. Hinton, with all in favor, the Board adjourned the Board of Supervisors' Meeting at 11:28 a.m. at for Glen St. Johns Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman